

VILLAGE BOARD MEETING

Thursday, January 12, 2023
6:30 pm

Minutes

1. Call to order

The monthly meeting of the Reedsville Village Board was called to order on January 12, 2023, at 6:30 PM by Village President Jesse Walt.

2. Pledge of Allegiance

3. Roll call

Present were: Becca Fox (arrived at 7:00 pm), Terry Hansen, Jennifer Maertz (arrived at 7:00 pm), Chad Rataichek, Bobbi Reedy and Jack Siebert.

Also present were: Craig Schuh.

4. Approval of Agenda

A motion was made by Siebert and seconded by Rataichek to approve the agenda as presented. Motion carried 4-0.

5. Public Appearances

- a. Public Input: none
- b. Visitors: none

6. Approval of Minutes:

A motion was made by Rataichek and seconded by Hansen to approve the December 15, 2022 meeting minutes with correction. Motion carried 4-0

7. Treasurer's Reports/Bills

A motion was made by Siebert and seconded by Reedy to pay the accounts payable in the amount of \$590,848.45. Motion carried 4-0.

8. Correspondence

- a. Valders Ambulance Service Report –December 2022
- b. A motion was made by Siebert and seconded by Hansen to approve the Holding Tank Discharge Permits Applications from Christianson Liquid Waste LLC and Maritime Liquid Waste Transport LLC. Motion carried 4-0.
- c. A motion was made by Rataichek and seconded by Hansen to approve the Mobile Home Park License Application from Meadowbrook MHP LLC. Motion carried 4-0.
- d. A motion was made by Hansen and seconded by Siebert to approve the Agreement with Eastshore Humane Association. Motion carried 4-0.
- e. A motion was made by Rataichek and seconded by Siebert to approve the Fire Protection Agreements with the Towns of Cato, Franklin, Maple Grove and Rockland. Motion carried 4-0.

9. Department Reports

a. Fire Department

Fire Chief Jason Schuh submitted a written report on the following:

- December – 2 Calls Yearly Total – 68
 - Assisted others with barn fires
- Monthly Activity
 - Annual Christmas party
 - Several members started State Firefighter 11 classes
 - Conducted a control burn
- i. Following a discussion, a motion was made by Siebert and seconded by Rataichek to install a hydrant in the Fire Station with no charge for the water used. Motion carried 4-0.

b. First Responders

First Responders President, Mike Kocourek submitted a written report on the following:

- 2022: December 22 calls TOTAL FOR 2022: 171

<u>MUNICIPALITIES:</u>	<u>YE</u>	<u>CALL TYPE:</u>	<u>YE</u>
○ REEDSVILLE:	17	Medical/Illness/Injury:	21 147
○ FRANKLIN:	1	MVA Accident:	0 9
○ ROCKLAND:	2	Assist Fire Dept.	0 8
○ CATO:	1	Cancelled:	1 7
○ MAPLE GROVE:	1		
○ Other	0		

c. Public Works / Utility Department

Public Works Director Jason Maertz submitted a written report on the following:

- Water/Sewer
 - Daily Rounds/ samples
 - Flashing Hydrants
 - Fixed water main break on 4th street and US 10
 - Ordered a new analyzer and waiting for it to come in
 - Worked on analyzer and had to do manually reading for two weeks
 - Monthly test on all generator
- Parks
 - Fixed all outside lights on buildings for upcoming year
- General
 - Waiting on windows in shop to get replaced
 - Waiting on all door replacements
- Roads
 - Worked on final wording of road signs and give to Mary Jo
 - Snow plowed a few times over the holidays

i. C Schuh gave an update on the WWTP Facility Plan and Well #3 projects.

ii. A motion was made by Siebert and seconded by Hansen to purchase 10 E-service meters from Midwest Meter Inc. in the amount of \$6,620.00 using ARPA funds. Motion carried 4-0.

iii. A motion was made by Rataichek and seconded by Hansen to approve the USDA Pay Request #9 in the amount of \$108,000. Motion carried 4-0.

d. Clerk-Treasurer – Mary Jo Krahn

- i. A motion was made by Siebert and seconded by Rataichek to approve the fee schedule as presented with the exception to the building permits. Motion carried 4-0.
- ii. Building permit fees will be discussed at the next regular scheduled Village Board meeting.
- iii. Any changes to the Village survey need to be sent to the Clerk-Treasurer office by Friday. The finished survey is to go out right after.
- iv. A motion was made by Fox and seconded by Hansen to approve the draft of the Tourist Lodging Ordinance. Annual fee would be \$100.00 for the Tourist Rooming House License and \$50.00 for the Resident Agent License. Motion carried 6-0. Draft to be sent to Village Attorney for review.
- v. A motion was made by Rataichek and seconded by fox to approve the draft of the Room Tax Ordinance with the change. Tax shall be at the rate of 8% of the gross receipts to be paid on an annual basis. Motion carried 6-0. Draft to be sent to Village Attorney for review.
- vi. The Attorney will be contacted to see what we can do to complete the Agreement with AT&T.

e. President Report – Jesse Walt

f. Police Department

Police Chief, Kirk Schend, submitted a written report on the following:

December 2022

- 3 gas drive offs
- 2 parking tickets
- Complaint of church bells
- Complaint of dogs defecating on elementary ball diamond.
- Assist with snow blowing
- Complaint barking dogs/ enclosed fence in process of being built.
- Officer Tisler has completed the TRACS ordinance required update = fine amounts that were missing.
- Village ordinance: Officer Tisler had been on chapter 4, computer crashed, he now will be starting over. I had come into the Office while Stephanie and Joey were trying to see if the documents could be found. Unfortunately, they were not located on the computer. An adjustment to the word document program has been made to not have this happen again.
- Chief Schend is working on the end of year report for the Reedsville Police Department. Based on recent financial document, we were under budget for 2022.
- Working on a schedule for 2023 for our fulltime officer.
- Officer Meeuwsen did work patrol hours in December. The hours she worked were when she could do so. I did ask her to work hours in January to have an officer here in Reedsville. This is not an eight-hour shift.

10. At 7:05 pm a motion was made by Rataichek and seconded by Siebert to convene into **CLOSED SESSION**, pursuant to WI Statute Section 19.85(1) (c) to conduct business which requires a closed session to consider performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Motion carried 6-0.

11. At 7:40 pm a motion was made by Fox and seconded by Rataichek to reconvene into **OPEN SESSION**. Motion carried 6-0.

12. A motion was made by Fox and seconded by Rataichek to contact the Village Attorney regarding the steps to terminate an employee. Motion carried 6-0.
13. **Upcoming Meetings:** The next regular monthly meeting will be held on Thursday, February 9, 2023 at 6:30 PM.
14. **Adjournment:** A motion was made by Fox and seconded by Siebert to adjourn the meeting. Motion carried 6-0. Meeting adjourned at 8:00 PM.

Respectfully submitted
Mary Jo Krahn
Clerk-Treasurer