

## **Employment Opportunity**

The Village of Reedsville has a full-time employment opportunity for a Deputy Clerk-Treasurer position within the Clerk-Treasurer's office.

Experience in an office setting, customer accounts, Microsoft office products and social media is highly preferred. The ideal candidate must also be detail and deadline oriented, be able to manage a variety of tasks, have good verbal and written communications skills and the ability to work with minimum supervision.

The pay rate for this position will depend on the qualifications of the applicant.

To apply, please send a letter of interest and resume to: Deputy Clerk-Treasurer Position c/o Clerk-Treasurer Office, Reedsville Municipal Building, 217 Menasha St., Reedsville, WI 54230-8597 or e-mail [clerk-treasurer@reedsvillewi.gov](mailto:clerk-treasurer@reedsvillewi.gov).

The deadline for consideration is August 9, 2022.

**The Village of Reedsville is an equal opportunity employer.**